

DEER PARK UFSD
ANNUAL REORGANIZATION MEETING/WORK SESSION
TUESDAY, JULY 7, 2020
6:30 P.M. *
DEER PARK HIGH SCHOOL & BY VIDEOCONFERENCE



Please note that it is anticipated that the Board will adjourn for an Executive Session at 6:30 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 7:30 p.m. to begin conducting business. We ask that you socially distance and a mask is required when sitting in the auditorium. This meeting will also be available to watch by videoconference. A link will be posted on the website.*

Pledge of Allegiance

I. Roll Call - Members, Board of Education

II. Appointment of Temporary Chairperson – Ms. Lisa Brennan

III. Appointment of School District Law Firm - Frazer & Feldman, LLP

IV. Administration of Oath of Office

(A) Board Members Elect - Mr. Al Centamore
Ms. Donna Gulli Grunseich
Mr. Anthony Henkel

(B) Superintendent of Schools - Mr. James Cummings

V. Election of Board Officers and Administration of Oath

(A) President of the Board of Education
(B) Vice President of the Board of Education

VI. Appointment of District Officers

(A) District Clerk Ms. Lisa Brennan
(B) District Internal Claims Auditor Emkay Consulting, LLC
(C) District Treasurer Ms. Renee Pappone
(D) Deputy Treasurer Ms. Janet Metzler
(E) Internal Auditor R.S. Abrams & Co. LLP

VII. Other Appointments:

- | | |
|---|---|
| (A) School District Physician | Dr. Anthony Donatelli |
| (B) School District Auditor | Nawrocki Smith LLP |
| (C) School District Architect | JAG Architects |
| (D) School District Financial Advisor | Munistat Service, Inc. |
| (E) School District Bond Counsel | Hawkins, Delafield & Wood |
| (F) Compliance Officer | Ms. Alicia Konecny |
| (G) Superintendent Hearing Officer | Ms. Alicia Konecny |
| (H) Records Access Officer | Ms. Lisa Brennan |
| (I) Records Access Appeals Officer | Mr. James Cummings |
| (J) School Representative/Title I funds | Dr. Danielle Sheridan |
| (K) Section 504 Appeals Officer | Ms. Alicia Konecny |
| (L) Title IX Coordinator | Ms. Alicia Konecny |
| (M) Chief Emergency Officer | Mr. James Cummings |
| (N) Data Privacy Officer | Ms. Marguerite Jimenez |
| (O) Treasurer, Extra Classroom Activity | Mr. Greg Menig (HS) &
Mr. Carey Okurowski (RF) |

VIII. Designations:

- | | |
|---|--|
| (A) Official Bank Depositories (attached in file) | |
| (B) Regular Monthly Meetings | 4 th Tuesday of each month (unless noted) |
| (C) Official Newspapers | Newsday, Beacon, L.I. Business News |

IX. Authorizations:

- | | |
|--|--|
| (A) Payroll Certification | Mr. James Cummings |
| (B) Appointments for Impartial Hearing officers | Mr. James Cummings |
| (C) Submission of Section 211 Waivers | Mr. James Cummings |
| (D) Purchasing Agent | Ms. Lauren Von Ende |
| (E) Deputy Purchasing Agent | Ms. Marguerite Jimenez |
| (F) Establishing Petty Cash Funds - \$100.00 (see Section XVII.) | |
| (G) Designation's of authorized signature on checks: President of BOE,
Ms. Renee Pappone, Ms. Janet Metzler or Ms. Lynda Emig | |
| (H) Cell Phone List (attached in file) | |
| (I) Approvals for conferences/workshops/conventions
with related expenses & BOE Membership dues | Mr. James Cummings |
| (J) Budget transfers less than \$2,500 | Mr. James Cummings &
Ms. Marguerite Jimenez |

X. Bonding of Personnel:

- | |
|---|
| (A) Bonding of Ms. Renee Pappone: \$5,000,000.00 per loss |
| (B) Blanket for other school district personnel: \$5,000.00 |

XI. Other Items:

- (A) Establish mileage reimbursement rate, currently, .57.5/mile;
(the rate is determined by BOE)
- (B) 2020-2021 Board of Education Meeting Calendar (attached in file)

XII. Board of Education Committee Chairperson(s):

- (A) Facilities & Grounds Mr. Robert Marino & Mr. Al Centamore
- (B) Special Education Mrs. Donna Marie Elliott
- (C) Wellness Mrs. Donna Marie Elliott
- (D) Diversity & Inclusion Mr. Jerry D. Jean-Pierre & Ms. Kristine Rosales

XIII. Appointment of Audit Committee:

Ms. Donna Gulli Grunseich & Mrs. Kristine Rosales

XIV. Appointment of Districtwide School Safety Plan Committee:

Ms. Marguerite Jimenez – District Office
Mr. John Heeg – Robert Frost
Mr. Steve Hampson – Safety Officer
Mr. Robert Woolsey – Director of Facilities
Ms. Kathy Ugalde – Robert Frost
Mrs. Donna Marie Elliott – Board of Education
Ms. Dave DePrima – High School

XV. Dignity Act Coordinators (DACs):

Ms. Alicia Konecny – District Dignity Act Coordinator
Mr. Craig Evans & Ms. Andrea Nelson Williams High School
Mr. Kevin Quirk & Ms. Kescha Correa Robert Frost
Mr. Shaun Mcleod & Carol Miller Douglas John F. Kennedy
Mr. Chris Molinelli & TBD John Quincy Adams
Mr. Philip Paniccia & Ms. Sandra Polichron May Moore

XVI. Disclosure of Board Of Education Employers:

Mr. Al Centamore Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott Safety & Environmental Solutions, Inc.
Ms. Donna Gulli Grunseich Retired
Mr. Anthony Henkel PVH Corporation & Luxottica Group
Mr. Jerry D. Jean-Pierre Liberty Mutual Insurance
Mr. Robert Marino Retired
Mrs. Kristine Rosales Queens College – City University of NY

XVII. Authorization for Petty Cash

John Quincy Adams School	Mr. Christopher Molinelli	\$ 100.00
May Moore School	Mr. Philip Paniccia	\$ 100.00
John F. Kennedy School	Ms. Kelly Benson	\$ 100.00
Robert Frost School	Dr. Eliana Levey	\$ 100.00
High School	Mr. Charles Cobb	\$ 100.00
Superintendent’s Office	Mr. James Cummings	\$ 100.00
Asst. Supt. PPS	Ms. Alicia Konecny	\$ 100.00
District Admin. for H.R.	Ms. Mary Reynolds	\$ 100.00
District Clerk	Ms. Lisa Brennan	\$ 100.00
Transportation	Ms. Karen Camodeo	\$ 300.00
Buildings and Grounds	Mr. Robert Woolsey	\$ 100.00
Social Skills Program	Ms. Alicia Konecny	\$ 300.00 (as needed)

XVIII. NEW BUSINESS:

1. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Recommend that the Board of Education approve the following resolution:

Committee on Special Education
2020/2021

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2020/2021 school year include the following personnel and residents.

Chairperson:

Chairpersons and School Psychologist:	Ms. Alicia Konecny
Member (Rotational)	Mr. David Renahan
	Mr. David DePrima

Dr. Michelle Cangelosi
Ms. Andrea Lampert
Dr. Kara Micucci

Ms. Susan Pawluk
Mr. Scott Agnew
Ms. Amanda Luciano
Ms. Mary Reynolds
TBD

School District Physician: Dr. Anthony Donatelli

Building Administrators: Mr. Charlie Cobb
Mr. Craig Evans
Mr. Garret Noblett
TBD
Ms. Eliana Levey
Mr. James Henry
Mr. Kevin Quirk
Ms. Kelly Benson
Ma. Marilyn Gutierrez
Mr. Shaun McLeod
Mr. Christopher Molinelli
Ms. Tammy Alcalde
Mr. Philip Paniccia

School Social Workers: Ms. Sandra Polichron
Ms. Kescha Correa
Ms. Carol-Miller Douglas
TBD
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams
Mr. James Petti

Committee on Special Education
2020/2021
Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education
2020/2021

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:
Subcommittee Chairpersons/School Psychologists:

Mr. David Renahan
Dr. Michelle Cangelosi
Ms. Andrea Lampert
Dr. Kara Micucci
Ms. Susan Pawluk
Mr. David DePrima
Ms. Amanda Luciano
Ms. Mary Reynolds
Mr. Scott Agnew
TBD

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Charlie Cobb
Mr. Craig Evans
Mr. Garrett Noblett
TBD
Ms. Eliana Levey
Mr. James Henry
Mr. Kevin Quirk
Ms. Kelly Benson
Mr. Shaun McLeod
Mr. Christopher Molinelli
Ms. Marilyn Gutierrez
Ms. Tammy Alcalde
Mr. Philip Paniccia

Social Workers:

Ms. Sandra Polichron
Ms. Kescha Correa
Ms. Carol Miller-Douglas
TBD
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams
Mr. James Petti

Subcommittee on Special Education
2020/2021
Parent Members

Upon request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education
2020/2021

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2019/2020 school year include the following personnel and residents:

District Administration
Chairperson: School Psychologist

Mr. David Renahan
Mr. David DePrima
Ms. Andrea Lampert
Mr. Scott Agnew
TBD

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent(s) or legal guardian(s) of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

2. **2020-2021 PROFESSIONAL DEVELOPMENT PLAN**

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education of the Deer Park Union Free School District approve the planning and implementing of the Deer Park Professional Development Program as an ongoing endeavor shared by the Deer Park Teachers' Association, its' constituents, administration, higher education representatives and parents, and

FURTHER RESOLVED, that the Superintendent of Schools shall sign the Statement of Assurances for this plan to become effective immediately.

3. **2020-2021 DISTRICT WIDE SCHOOL SAFETY PLANS & BUILDING LEVEL EMERGENCY RESPONSE PLANS**

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education annually approves the planning and implementing of the districtwide safety plans and building level emergency response plans.

4. **ANNUAL ADOPTION OF THE CODE OF CONDUCT**

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education annually approves the Code of Conduct as accepted and adopted by the Board of Education and it will be placed in the Board of Education policy manual.

5. ANNUAL ADOPTION OF POLICIES

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approves and annually adopts the following policies that will be placed in the Board of Education policy manual.

- #0115 – Student Harassment and Bullying Prevention and Intervention
- #4321.14 – Special Education Personnel
- #5100 – Student Attendance
- #6240 – Investments
- #6700 – Purchasing
- #9645 - Disclosure of Wrongful Conduct (whistleblower policy)

6. ADOPTION OF BYLAWS AND STATEMENTS OF POLICY

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Bylaws and Statements of Policy of the Board of Education, of the Deer Park Union Free School District, Deer Park, NY, as presented, be and hereby adopted and approved, effective July 1, 2020 through June 30, 2021, subject to such amendment as may be ordered by the Board.

7. 2020-2021 HOMELESS LIASIONS

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the following staff are approved as Homeless Liaisons for the 2020-2021 school year:

- Ms. Alicia Konecny – Asst. Superintendent for PPS
- Mr. Jim Petti – District Attendance Teacher
- Ms. Andrea Nelson- Williams & Ms. Chenoa Ludwig – High School Social Workers
- Ms. Kescha Correa – Robert Frost Social Worker
- Ms. Carol Miller-Douglas – John F. Kennedy Social Worker
- TBD – John Quincy Adams Social Worker
- Ms. Sandra Polichron – May Moore Social Worker

8. **JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM FOR GENERAL SERVICES AND SUPPLIES (2020-2021)**

Recommend that the Board of Education approve the following resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Deer Park Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

9. **BOARD OF REGISTRATION**

Recommend that the Board of Education approve the following resolution:

BE IT HEREBY RESOLVED, that pursuant to Education Law §2014(2), the Board of Education of the Deer Park Union Free School District hereby appoints the following four qualified voters of the District to constitute a board of registration, whose appointment shall expire July 10, 2021:

Lisa Brennan Eileen Hickey Phyllis Otto Concetta Bertelle

BE IT FURTHER RESOLVED that the board of registration of this school district shall meet between fourteen and five days prior to the annual district election, with four consecutive hours between 7 a.m. and 8 p.m., and during the annual district election for the purpose of preparing a register of the qualified voters of this district for said annual district election, at which time any person shall be entitled to have his/her name placed upon such register provided that at such meeting of the board of registration, he/she is known, or proven to the satisfaction of the board of registration, to be then or thereafter entitled to vote at the annual district election for which such register is prepared. The District Clerk and/or the Assistant District Clerk will attend on said day(s) with the members of the board of registration.

BE IT FURTHER RESOLVED that the board of registration shall be compensated for their duties at a rate of \$14.00.

10. **DISPOSAL OF EQUIPMENT AT JOHN QUINCY ADAMS**

Recommend, that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the disposal of an Amaco electric kiln at JQA which has been deemed unsafe and cannot be used.

XVIII. APPROVAL OF SCHEDULES

Recommend, that the Board of Education approve the following schedules collectively:

SCHEDULE D – BID AWARDS

Bids for Bid # BDP20-002 Upright Refrigerators at High School, Frost and JQA; Steamers at Frost and JQA were received and opened at 11:00 AM on February 26, 2020.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Bar Boy Products Inc.
Pueblo Hotel Supply DBA Grady's Restaurant & Bar Supply Co.
Chefs Depot
Douglas Food Stores, DBA Douglas Equipment
Green Dream International LLC
Sam Tell & Son Inc.

Present at the bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Bar Boy Products Inc.
Douglas Food Stores, DBA Douglas Equipment
Pueblo Hotel Supply DBA Grady's Restaurant & Bar Supply Co.

Bids for Bid No. BDP20-012 Athletic Equipment and Supplies were received and opened at 11:00 AM on June 11, 2020.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Aluminum Athletic Equipment Co.	Riddell/All American
BSN Sports, LLC	Rogers Athletic Company
It's Greek to Me Inc. DBA Champion Teamwear	S&S Worldwide
Laux Sporting Goods	Scholastic Sports Sales
Massapequa Soccer Shop	School Health Corporation
MFAC, LLC	Stadium System
Pioneer Mfg. Co.	Triple Crown Sports
Pyramid School Products	Varsity Spirit Fashions & Supplies LLC

Present at bid opening: Lauren von Ende, Purchasing Agent and Linda Martinez, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

BSN Sports, LLC	Riddell/All American
It's Greek to Me Inc. DBA Champion Teamwear	Rogers Athletic Company
Laux Sporting Goods	Scholastic Sports Sales
MFAC, LLC	School Health Corporation
Pyramid School Products	Triple Crown Sports, Inc.

SCHEDULE 20-F-379 - CONTRACT REPORT

XX. CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION

XXI. ADJOURN

